



# Bromley Safeguarding Children Board Business Plan 2014-2015 Version 4 – February 2015

## **Introduction**

Every local authority must have a Local Safeguarding Children Board (LSCB). Every LSCB has a range of roles and statutory functions including developing local safeguarding policy and procedures and scrutinising local arrangements. The statutory objectives and functions of the LSCB as set out in the Children Act 2004 are:

- to coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area; and
- to ensure the effectiveness of what is being done by each such person or body for those purposes.

The revised 'Working Together to Safeguard Children' guidance (2013) details the legislative requirements and expectation on individual services to safeguarding and promoting the welfare of children as well as providing a clear framework for LSCBs to monitor the effectiveness of local services. 'Working Together' clearly details the responsibilities of LSCBs which include:

- developing policies and procedures for safeguarding and promoting the welfare of children in the area of the authority, including policies and procedures
- communicating to persons and bodies in the area of the authority the need to safeguard and promote the welfare of children
- monitoring and evaluating the effectiveness of what is done by the authority and their Board partners individually and collectively to safeguard and promote the welfare of children and advising them on ways to improve
- participating in the planning of services for children in the area of authority; and
- undertaking reviews of serious cases and advising the authority and their board partners on lessons to be learned.

Bromley Safeguarding Children Board (BSCB) set out a one year Business Plan for 2013-4 to capture all key aspects of its work to improve multi-agency working to safeguard children and young people and to track its implementation and outcomes. Much has been achieved since then including:

- Delivery of a multi-agency training programme and online learning portal
- Delivery of an annual conference on Child Sexual Exploitation (CSE) and briefing sessions covering early intervention and the Common Assessment Framework (CAF)
- A Safeguarding Network has been set up for front line staff to promote multi-agency learning and engagement
- Development of a Learning and Improvement Framework to support improvement in the quality of safeguarding practice
- Three Multi-agency audits have been undertaken focusing on Child Protection arrangements, Missing Children and Early Intervention arrangements and learning from the audits has been shared and action plans implemented

- Development of multi-agency protocols for children experiencing sexual exploitation and children missing from care and home

The new Business Plan for 2014-15 builds on the previous plan and takes account of responsibilities set out in Working Together to Safeguard Children 2013 and the Ofsted Framework for Reviews of Local Safeguarding Children Boards 2014. BSCB held a Safeguarding Network Forum in March 2014 for front line practitioners and some of the key issues raised at the Forum have been included in the Business Plan. The Board considered the Business Plan at its meeting in May 2014. The Business Plan is divided into five key work areas:

- Strategic Leadership and accountability – holding agencies to account and the Board having a strong strategic leadership on safeguarding
- Improve safeguarding through effective communication – the role of promoting safeguarding and also good interagency working
- Learning and Improvement
- Improving outcomes for children and young people who have been harmed or abused or at risk of harm
- Listening to children and young people and their families.

Area 1		Strategic leadership and accountability			
<p><b>Description</b>                      The main function of the Board is to hold agencies to account, scrutinising their arrangements and services to protect children from harm or abuse and prevent further harm/abuse. This requires a Board structure to facilitate this approach, supported by a multi-agency Learning &amp; Improvement Framework providing transparent information and feedback to agencies about the effectiveness of their individual and joint safeguarding practice.</p>					
Ref	Action Summary	Outcomes	Milestones	Lead & Completion Date	Current Status (RAG) & Impact
1.1	Board to receive, comment and evaluate as appropriate Annual Reports from statutory agencies and from voluntary sector	Board members show strategic leadership through reviewing key statutory reports and plans and ensuring agencies are held to account for activities and outcomes. Strong partnership with voluntary sector in Bromley.	<ul style="list-style-type: none"> <li>Schedule of Agency Annual Reports agreed – May 2014</li> <li>Board to scrutinise agencies Annual Reports – by Dec 2014</li> </ul>	All agencies  Ongoing 2014-15	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>The agency annual reports were used to inform the BSCB Annual Report 2013-14.</li> <li>Agencies are providing regular updates at each Board meeting.</li> <li>Work needed to establish reporting from diverse voluntary sector.</li> </ul>
1.2	Produce an Annual Report 2013-14 that provides a rigorous and transparent assessment of the performance and effectiveness of local services and identifies future priorities for promoting the safety of children & young people	The Board is transparent and held to account by agencies and publically through publication of an annual report which reports on the joint work undertaken, its implementation and the impact on outcomes for children young people and what is to happen next.	<ul style="list-style-type: none"> <li>Agencies provide updates for Annual Report – Jun 2014</li> <li>First draft of annual report completed – Sept 2014</li> <li>Annual Report considered by Board – Sep/ Nov 2014</li> <li>Publication of Annual Report – Dec 2014</li> </ul>	Business Manager  November 2014	<p><b>Complete – Dec 2014</b></p> <ul style="list-style-type: none"> <li>BSCB Annual Report 2013-14 signed off, circulated to key partners and published on BSCB website in December 2014.</li> </ul>

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1.3	The Board reviews Inspection Report Action Plans/ Partnership Plans to ensure management oversight of agency safeguarding practice.	Board show strategic leadership and engagement through reviewing inspection reports, actions plans and partnership plans and ensuring agencies are held to account for activities and outcomes in relation to children's safeguarding.	<ul style="list-style-type: none"> <li>Inspection Reports/ Action Plans considered by Board/ QA&amp;PM as appropriate</li> </ul>	All agencies  Throughout 2014-5	<b>In progress</b> <ul style="list-style-type: none"> <li>Probation and YOT Inspection Action Plans considered at Nov 2014 Board meeting.</li> </ul>
1.4	Review Governance arrangements and Terms of Reference for BSCB Board and sub committees and develop Induction Pack for new members	All BSCB members are supported in their role on the Board and understand their roles and responsibilities. Partner agencies work together to safeguard children and young people at a fuller range of levels.	<ul style="list-style-type: none"> <li>Terms of Reference for all committees reviewed – Jan 2015</li> <li>Development of Induction Pack for new members – Feb 2015</li> <li>New BSCB members provided with Induction pack to support them in their new role – Mar 2015</li> </ul>	Business Manager  February 2015	<b>In progress</b> <ul style="list-style-type: none"> <li>Delayed until April 2015 when new Independent Chair will start role.</li> <li>Delayed due to other priorities until April 2015.</li> <li>Delayed due to other priorities until April 2015.</li> </ul>
1.5	Review the support, engagement and impact of Lay Members to enable them to operate as full members of BSCB Board and other committees	The work of BSCB is informed by a community perspective. Lay members will help to make links between the BSCB and community groups, support stronger public engagement in local child safety issues and an improved public understanding of the BSCB's work	<ul style="list-style-type: none"> <li>Lay Members Job Descriptions and Person Specifications agreed – June 2014</li> <li>Recruitment process for two Lay Members drawn up – June 2014</li> <li>Appointment of two key members – Aug 2014</li> <li>Induction and training of Lay Members – Sept 2014</li> </ul>	Business Manager  September 2014	<b>Complete</b> <ul style="list-style-type: none"> <li>Two Lay Members appointed and induction completed by December 2014.</li> </ul>
1.6	Strengthen and evidence BSCB's effectiveness through rigorous challenge and encourage challenge on debate at Board and sub-committee meetings	Challenge of practice between partners is rigorous and leads to improvement	<ul style="list-style-type: none"> <li>Challenge log developed – May 2014</li> <li>Evidence of challenge recorded - ongoing</li> </ul>	Performance & Improvement Officer  All agencies  May 2014	<b>In progress</b> <ul style="list-style-type: none"> <li>Challenge Log introduced in July 2014 recording and tracking challenges both in and outside of meetings.</li> <li>To be reviewed in March 2015.</li> </ul>

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1.7	<p>Develop a more consistent approach to engaging with key strategic boards in Bromley:</p> <ul style="list-style-type: none"> <li>• Safeguarding Adults Board</li> <li>• Health &amp; Wellbeing Board</li> <li>• Community Safety Partnership</li> <li>• Children's Partnership</li> <li>• Local Family Justice Board</li> </ul>	<p>The BSCB enhances its influence and overview of safeguarding issues across all partnerships in Bromley</p>	<ul style="list-style-type: none"> <li>• Links with key strategic boards established – by Oct 2014</li> <li>• Terms of Reference and Governance arrangements updated to include links to strategic boards – Jan 2015</li> </ul>	<p>BSCB Chair Business Manager  January 2015</p>	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>• Delayed due to other priorities until April 2015.</li> </ul>
1.8	<p>Improve BSCB engagement with Schools</p>	<p>Education establishments are fully engaged in the work of BSCB to ensure the maintenance and development of effective safeguarding arrangements. Schools will be able to receive information and feedback comments to BSCB.</p>	<ul style="list-style-type: none"> <li>• Education Safeguarding Advisory Committee (ESAC) to meet quarterly before Board</li> <li>• ESAC to advise Board on key safeguarding Education issues</li> </ul>	<p>ESAC Chair  Throughout 2014-15</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• ESAC firmly established and reporting key issues back to Board.</li> </ul>
1.9	<p>Ensure consistent multi-agency attendance for Board and sub-committee meetings (75%)</p>	<p>The multi-agency basis of the BSCB is maintained at all meetings</p>	<ul style="list-style-type: none"> <li>• Attendance monitored quarterly</li> <li>• Annual attendance report considered by Board – May 2014</li> </ul>	<p>All Agencies Business Support Officer  May 2014</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>• Annual attendance report considered by Board – May 2014.</li> </ul>
1.10	<p>Partners to provide a quarterly briefing to Board meetings about safeguarding practice to cover:</p> <ul style="list-style-type: none"> <li>• Priorities</li> <li>• Key findings from recent agency audits</li> <li>• Significant organisational changes safeguarding children</li> <li>• Staffing shortages and actions to mitigate impact on safeguarding children</li> </ul>	<p>The BSCB has appropriate oversight of the quality and effectiveness of safeguarding practice undertaken by partners and the safeguarding system as a whole</p>	<ul style="list-style-type: none"> <li>• Quarterly report template developed – Apr 2014</li> <li>• Report template circulated to agencies for completion one month before each Board meeting</li> </ul>	<p>All Agencies  Throughout 2014-15</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>• Quarterly briefing reports introduced from May 2014 meeting.</li> </ul>

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1.11	Independent Chair to maintain regular meetings with DCS and LA Chief Executive	The LA Chief Executive, DCS and the BSCB are satisfied that appropriate leadership and challenge is provided for partnership	<ul style="list-style-type: none"> <li>Quarterly meetings held - ongoing</li> </ul>	Independent Chair/ DCS/ Chief Executive  Throughout 2014-15	<b>In progress</b> <ul style="list-style-type: none"> <li>Quarterly meetings set up.</li> </ul>
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2.3	One/ two Safeguarding Network events to be held annually to share key safeguarding messages	More children are safeguarded through improved awareness and through better multi agency working. Networking between agencies is enhanced through briefings. Practitioners provided with opportunities to promote multi-agency learning and engagement	<ul style="list-style-type: none"> <li>• First Safeguarding Network Forum held – Mar 2014</li> <li>• Second Safeguarding Network Forum held – Feb 2015</li> </ul>	<p>Business Manager</p> <p>Agreed dates throughout year</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>• First Safeguarding Network Forum held on 5 March 2014 focusing on key messages from national SCRs and lessons learnt from audits. Attended by over 80 professionals.</li> <li>• Second Forum delayed due to other priorities until April/May 2015.</li> </ul>
2.4	Annual Safeguarding Conference will be held on a key local/regional/ national safeguarding issue and involvement in Domestic Abuse & VAWG Conference 2014	Evaluation indicates enhanced awareness and practice among professionals on the key safeguarding message addressed by the conference.	<ul style="list-style-type: none"> <li>• Conference Key issue agreed – May 2014</li> <li>• Conference Working Group set up – May 2014</li> <li>• Conference arrangements put in place – May – Nov 2014</li> <li>• Conference Held – Nov 2014</li> </ul>	<p>Business Manager</p> <p>Conference Working Group</p> <p>November 2014</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• 2014 BSCB Conference held on 4 November 2014 focusing on mental health. Attended by over 120 professionals.</li> </ul>
2.5	Ensure all agencies are aware of information sharing guidelines to enable information between partners to be shared effectively and securely in a timely and robust manner	All professional who work with children know how and when to share information with other professionals to keep children safe. There is effective sharing of information between partners in a timely and robust way.	<ul style="list-style-type: none"> <li>• Ensure information sharing guidelines are incorporated into core multi-agency training – May 2014</li> <li>• Awaiting update from London Safeguarding Children Board</li> </ul>	<p>September 2014</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• Information sharing covered in BSCB core training and e-learning.</li> </ul>

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2.6	Termly Safeguarding Education Forums to be held for all designated safeguarding leads working in educational settings in Bromley	Schools will be aware of their duties in relation to safeguarding children and promoting their welfare. All schools will be able to receive information and feedback comments to BSCB.	<ul style="list-style-type: none"> <li>• First Forum held focusing on Children Missing from home &amp; education; Child Sexual Exploitation – Jun 2014</li> <li>• Other forums to focus on: <ul style="list-style-type: none"> <li>○ Female Genital Mutilation (FGM)</li> <li>○ Private Fostering Disclosure &amp; Barring Service (DBS)</li> <li>○ Referring to Children’s Social Care</li> </ul> </li> </ul>	<p>Education Safeguarding Lead</p> <p>ESAC Chair</p> <p>Business Manager</p> <p>Agreed dates throughout year</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• First Forum held in June 2014 covering FGM; Making referrals to CSC and E-safety.</li> <li>• Second Forum held on 4 December 2014 focusing on CSE.</li> <li>• Third Forum to be held on 12 March 2015.</li> </ul>
2.7	Development and implementation of an annual survey for frontline practitioners to help develop understanding of how well safeguarding practice is working	Board informed of how well safeguarding processes are working locally from a front line perspective. A confident, well trained and supported workforce leads to better outcomes for children and their families	<ul style="list-style-type: none"> <li>• Consultation with QA &amp; PM members on implementation of survey – Apr 2014</li> <li>• Draft survey developed – Apr 2014</li> <li>• Practitioner survey circulated to practitioners in agencies – May 2014</li> <li>• Deadline for survey responses – Sep 2014</li> <li>• Survey responses analysed – Oct – Dec 2014</li> <li>• Survey responses reported to agencies and Board – Jan 2015</li> </ul>	<p>Performance &amp; Improvement Officer</p> <p>January 2015</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• Survey closed September 2014</li> <li>• Findings of survey analysed and draft report produced.</li> <li>• Report considered by QA&amp;PM Committee in January 2015.</li> </ul>

Area 3		Learning and Improvement			
Description					
<p>Working Together to Safeguard Children 2013 sets out the need for professionals and organisations protecting children to reflect on the quality of their services and learn from their own practice and that of others. In order for organisations to be clear about their responsibilities, to learn from experience and improve services, all Boards must have a robust Learning and Improvement Framework.</p>					
Ref	Action Summary	Outcomes	Milestones	Lead & Completion Date	Current Status (RAG) & Impact
3.1	Implement and regularly review the BSCB Learning & Improvement Framework to ensure it supports improvement in the quality of safeguarding practice	Board members are assured of safeguarding practice within key agencies and across the safeguarding network through a programme of multi-agency case audits, regular review of data, single agency section 11 audits and evaluations, case reviews and management reviews undertaken to share learning from multi-agency safeguarding near misses ( i.e. where a case did not meet criteria for a SCR).	<ul style="list-style-type: none"> <li>Learning &amp; Improvement Framework agreed by Board – Feb 2014</li> <li>Annual programme of multi-agency audits agreed – May 2014</li> <li>Single agency audit schedule developed – May 2014</li> </ul>	<p>Performance &amp; Improvement Officer Audit Group</p> <p>Throughout 2014-15</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>BSCB Learning &amp; Improvement Framework approved by Board – Feb 2014.</li> </ul>
3.2	Section 11 agency self-assessments of safeguarding undertaken on a rolling biennial basis, risk and issues addressed and monitored by BSCB	BSCB provides ongoing effective scrutiny and challenge to ensure agency safeguarding arrangements are in place and work effectively to safeguarding children.	<ul style="list-style-type: none"> <li>2014-16 Section 11 Audit Schedule agreed by QA&amp;PM – Mar 2013</li> <li>Implementation of new framework for monitoring actions and issues from S11's – May 2014</li> <li>Agencies complete Section 11 Audits –QA &amp; PM Ctte meetings</li> <li>QA&amp;PM scrutinise audits at bi-monthly meetings – various</li> </ul>	<p>BSCB Performance &amp; Improvement Officer QA &amp; PM Ctte</p> <p>Throughout 2014-15</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>2014-16 Section 11 Audit Schedule in place:                             <ul style="list-style-type: none"> <li>- Bromley CCG</li> <li>- Met Police CAIT</li> <li>- Drug &amp; Alcohol Service</li> <li>- SLAM</li> </ul> </li> </ul>
3.3	Embed BSCB dataset to ensure relevant data is collected and collated.	Regular quarterly reporting on selected measures of performance from across the safeguarding system enables Board to understand how Bromley is performing. Board uses analysis of trends to determine local safeguarding priorities, set policy and	<ul style="list-style-type: none"> <li>Quarterly dataset produced and considered by QA&amp;PM – May 2014 / Sep 2014 / Dec 2014</li> <li>End of year dataset produced – Jul 2014</li> </ul>	<p>Performance &amp; Improvement Officer</p> <p>May 2014 September 2014</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>First substantive report with commentary considered by QA &amp;PM in January 2015.</li> </ul>

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		procedure among agencies and promote good practice.		December 2014	
3.4	Implement a programme of multi-agency thematic or case audits – a minimum of three to be conducted each year	Learning from case reviews and audits shared with agencies and improvements in practice and services are made.	<ul style="list-style-type: none"> <li>Multi-agency audit schedule 2014-15 drawn up by QA &amp; PM – Jan 2014</li> <li>Specific multi-agency audits undertaken: <ul style="list-style-type: none"> <li>Child Protection – Core Groups – Jun 2014</li> <li>Neglect – Jul 2014</li> <li>Child Sexual Exploitation (CSE) – Nov 2014</li> <li>Missing Children – Mar 2015</li> </ul> </li> </ul>	QA & PM  Performance & Improvement Officer	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>Multi-agency audit schedule 2014-15 developed – Jan 2014</li> <li>Five audits completed: <ul style="list-style-type: none"> <li>Domestic Abuse</li> <li>Core Groups (CP Plans)</li> <li>Neglect</li> <li>Children with a 2<sup>nd</sup> CP Plan)</li> <li>Practitioners' Survey</li> </ul> </li> </ul>
3.5	Undertake review of BSCB multi-agency training and develop an effective training programme for 2014-15 which meets identified training needs	Improved outcomes for children and young people through creating a better understanding of the tasks, processes, principles and roles and responsibilities. There is a culture of continuous learning and improvement across the organisations that work together to safeguard and promote the welfare of children, identifying opportunities to draw on what works and promote good practice Lessons learnt nationally and locally from Serious Case Reviews, Child Deaths and other reviews are incorporated into the training programme	<ul style="list-style-type: none"> <li>All multi agency training learning specs reviewed amended and completed by 30-04-14 with 8 additional courses included to address additional workforce need.</li> <li>First Wave of Tendering to be completed following full compliance with external commissioning/ procurement process by 19/05-14 with external providers of first 8 Courses confirmed.</li> <li>Second and Final stage of Tendering to be completed following full compliance with external commissioning/</li> </ul>	Training Committee Chair  Training Consultant	<p><b>Complete</b></p> <p>The BSCB Multi Agency Programme has been reviewed and extensively added to in order to meet current children's work force needs and new drivers including outcomes from SCRs.</p> <p>New Courses to be delivered address:</p> <ul style="list-style-type: none"> <li>Children &amp; Young People who deliberately self –harm (Delivered in partnership with CAMHS Service)</li> <li>Child Sexual Exploitation,</li> <li>Abuse on the internet</li> <li>Introductory and</li> </ul>

			<p>procurement process by 1-09-14 with all external providers of Courses confirmed.</p> <ul style="list-style-type: none"> <li>In House/NSPCC qualified trainer is delivering scheduled core multi- agency training for period 01-04-14 to 14-07-14 until tendering process is complete</li> </ul>	September 2014	<p>specialist Neglect Courses</p> <ul style="list-style-type: none"> <li>Specialist parental mental ill health training, for children's social workers and adult mental health professionals to train together.</li> <li>2 courses for supervisees and supervisors focusing on incorporating reflective practice and critical thinking within the wider workforce's interventions</li> <li>Some courses not delivered during 2014-15 and delayed until April 2015 onwards due to problems with commissioning trainers.</li> </ul>
3.6	Monitor and evaluate BSCB training to ensure it leads to improvements in safeguarding practice and outcomes for children and family	Children are appropriately protected by professionals who know and understand their respective roles and responsibilities in relation to working together to protect children. BSCB is sure that sufficient, high quality multi-agency training is available and evaluates its effectiveness and impact on improving front line practice and the experiences of children, young people, families and carers.	<ul style="list-style-type: none"> <li>Review evaluation process to help demonstrate how training has made a difference – Apr 2014</li> <li>Three tier evaluation process implemented for training courses – June 2014</li> <li>Impact of training programme monitored at bi-annual Training Committee meetings – Sept 2014 &amp; Mar 2015</li> <li>Regular report from</li> </ul>	<p>Training Committee Chair</p> <p>March 2015</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>Training Committee considered report in January 2015 and noted progress in establishing an evaluation system.</li> </ul>

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			Training Committee to Board		
3.7	Single Agency Safeguarding Training Plans considered	Enhanced staff confidence and awareness of safeguarding leading to better protection of children through robust Single Agency Training. Training addresses any issues raised in SCRs/Case Reviews, audits, national or local concerns.	<ul style="list-style-type: none"> <li>Agency training plans collated – Jun 2014</li> <li>Agency Training Plans considered at BSCB Training Committee Meeting – Sep 2014</li> </ul>	<p><b>All agencies</b></p> <p><b>Training Committee</b></p> <p><b>September 2014</b></p>	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>Delayed until June 2015 due to other priorities.</li> </ul>
3.8	Ensure any Serious Case Reviews undertaken meet the criteria set out in Working Together 2013	Learning from Serious Case Reviews (SCRs) is taken forward across the borough to improve safeguarding	<ul style="list-style-type: none"> <li>Review SCR Procedure taking into account WT2013 – Apr 2014</li> <li>Review Guidance for professionals on SCR's – Apr 2014</li> <li>Review parent &amp; family guidance on SCR's – Apr 2014</li> </ul>	<p>SCR Committee</p> <p>Ongoing 2014-15</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>SCR Procedure updated and signed off – Complete</li> <li>Guidance for professionals, family and parents produced – Complete.</li> </ul>
3.9	Maintain the efficient and effective operation of CDOP processes	All deaths are reviewed in a proportionate and timely manner to identify lessons and make recommendations to changes in service	<ul style="list-style-type: none"> <li>CDOP Annual Report 2013-14 considered by BSCB.</li> </ul>	<p>CDOP Chair</p> <p>December 2014</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>CDOP annual report presented and scrutinised by BSCB in November 2014.</li> </ul>

Area 4		Improving Outcomes for Children and Young People			
Description					
Specific multi-agency policies, procedures, projects and interventions aimed at improving the outcomes for children and young people through effective multi agency safeguarding work.					
Ref	Action Summary	Outcomes	Milestones	Lead & Completion Date	Current Status (RAG) & Impact
4.1	BSCB to request and consider individual reports from agencies to review the welfare of vulnerable groups of children and young people e.g. Looked After Children; Privately Fostered; Young People in the Youth justice system; Missing from Home & Education; Young Carers; Female Genital Mutilation (FGM)	Assurances received that the needs of vulnerable children and young people are being met. Gaps in service provision are identified.	<ul style="list-style-type: none"> <li>Schedule of reports agreed for 2014-15</li> <li>Reports scrutinised by Board</li> </ul>	Business Manager  All agencies  Throughout 2014-15	<b>In progress</b> <ul style="list-style-type: none"> <li>This has been achieved in part through reports to Sub Committees and main Board.</li> <li>Key issues will be captured in BSCB annual report 2014-15.</li> </ul>
4.2	Establish a Domestic Abuse Task and Finish Group to review BSCB Protocol and lead to better identification and early intervention for children living with domestic violence.	Greater level of professional awareness of DV. Increased referrals for DV notified to Early Intervention and CSC over two year period.  After three year period fewer notifications of children living with domestic violence by police leading to reduction of children with a child protection plan due to DV.	<ul style="list-style-type: none"> <li>Terms of Reference for Domestic Abuse Task &amp; Finish Group drawn up – May 2014</li> <li>Domestic Abuse Task &amp; Finish group established and chair identified</li> <li>Domestic Abuse Task &amp; Finish Group to report progress and recommendations to Board – Sep 2014 &amp; Feb 2015</li> </ul>	Domestic Abuse Task & Finish Group          March 2015	<b>Complete</b> <ul style="list-style-type: none"> <li>Domestic Abuse Task &amp; Finish Group set up</li> <li>Report submitted to Board – November 2014</li> <li>Recommendations accepted by Board.</li> </ul>
4.3	Implementation of Child Sexual Exploitation (CSE) Action Plan and Protocol by Multi Agency Sexual Exploitation (MASE) Panel	Young people experiencing SE are identified by professionals leading to referrals to CSC and a support service is available to them. Young people are offered interventions early. Board has multi-agency oversight of Child Sexual Exploitation	<ul style="list-style-type: none"> <li>MASE Panel Terms of Reference to be revised to incorporate monitoring and reporting role to BSCB – May 2014</li> <li>Reports scrutinised by Board</li> </ul>	Chair of CSE Strategy Group	<b>Complete</b> <ul style="list-style-type: none"> <li>MASE established and meeting regularly.</li> <li>MASE monitors local strategy.</li> </ul>

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			<ul style="list-style-type: none"> <li>Multi-Agency CSE training programme rolled out 2014-15</li> <li>Continued promotion and awareness raising by BSCB</li> </ul>	March 2015	
4.4	Continued roll out and dissemination of best practice on working with neglectful families	Children are not left in neglectful circumstance longer than need be as professional identify cases more readily and know how to work with such cases and are aware of when to refer to social care.	<ul style="list-style-type: none"> <li>Review of Multi-agency training on working with neglectful families completed and training commissioned – Jun 2014</li> <li>Promote guidance and disseminate best practice working with early years providers</li> </ul>	<p>BSCB Consultant</p> <p>Training Committee Chair</p> <p>September 2015</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>Audit completed in 2014</li> <li>Practice guidance issued</li> <li>Briefings held for multi-agency workforce</li> <li>Training programme updated</li> </ul>
4.5	Support and monitor implementation of Multi-Agency Support Hub (MASH)	A fuller range of partners will be involved in early intervention work which will be better informed by shared information.	<ul style="list-style-type: none"> <li>MASH team established with full range of partners involved – Nov 2013</li> <li>Regular update reports on MASH implementation to Board – Sept 2014</li> </ul>	<p>HOS – Referral, Assessment &amp; Early Intervention</p> <p>November 2014</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>MASH well established and monitoring and evaluation arrangements in place</li> </ul>
4.6	Continued implementation of the BSCB Protocol on children missing from care and home	There will be an effective collaborative safeguarding response from all agencies involved when a child goes missing.	<ul style="list-style-type: none"> <li>Implementation of protocol including completion of Return Home Interviews and consideration of cases at Multi-agency panel – May 2014</li> <li>Multi-agency working group on missing children to consider impact of revised protocol &amp; arrangements – Sep 2014</li> <li>QA &amp; PM committee to monitor data on missing children</li> <li>Board to receive feedback</li> </ul>	Missing Children Working Group	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>Operational and strategic functions imbedded, but further work needed on monitoring prevalence and outcomes.</li> <li>Standing agenda item at QA &amp; PM Committee.</li> </ul>



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			<p>from Return Home Interviews – Mar 2015</p> <ul style="list-style-type: none"> <li>• Re-audit of missing children arrangements – Mar 2015</li> </ul>	March 2015	
4.7	Scrutinise arrangements in place for Implementation of Tackling Troubled Families programme	Targeted resources across a range of services will be focused on the most vulnerable families in Bromley and improved outcomes will be measured across a range of indicators.	<ul style="list-style-type: none"> <li>• Tackling Troubled Families Annual Evaluation to be considered by Board</li> </ul>	<p>TTF Co-ordinator</p> <p>May 2014</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>• Delayed due to other priorities. Scheduled for Board agenda in June 2015.</li> </ul>
4.8	Scrutiny of the Private Fostering Annual Report and implementation of the Action Plan 2014-15	Assurance is provided that any privately fostered child is appropriately identified, assessed and supported. Children who are privately fostered are identified, have their needs met and are protected from harm	<ul style="list-style-type: none"> <li>• Review of information provided to young people, parents &amp; carers relating to private fostering arrangements – Jun 2014</li> <li>• Review promotion of private fostering amongst professionals particularly targeting GP's and schools – Jun 2014</li> <li>• Private Fostering Annual Report submitted to Board – Dec 2014</li> </ul>	<p>GM – Looked After Children</p> <p>Business Manager</p> <p>AD Children's Social Care</p> <p>September 2014</p>	<p><b>Complete</b></p> <ul style="list-style-type: none"> <li>• Private Fostering Annual Report, Action Plan and Statement of Purpose scrutinised at QA&amp;PM Committee meeting – December 2014.</li> </ul>
4.9	Undertake review of Partnership Threshold Guidance – The Child's Journey in Bromley ensuring it covers statutory requirements in Working Together 2013	Practitioners are able to identify a child's level of need (using the Bromley Continuum of Need) and what type of services/ resources may meet those needs. Practitioners are able to identify those children and young people who are suffering, or likely to suffer, harm from abuse or neglect and who need a referral to children's social care.	<ul style="list-style-type: none"> <li>• Working Group to review threshold guidance established – Jan 2015</li> <li>• Revised draft of The Child's Journey completed – Feb 2015</li> <li>• Consultation on revised draft – Feb 2015</li> <li>• Approved by Board – Mar 2015</li> </ul>	<p>CSC Performance &amp; Improvement Officer</p> <p>March 2015</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>• Delayed until April 2015 due to other priorities.</li> </ul>

Area 5		Listen to children and young people and their families			
Description					
<p>Some groups of children &amp; young people are particularly at risk of harm or abuse such as those with a disability, those living with domestic violence. Their lives are directly affected by the decisions of the Board and actions taken by multi agency staff. The voice of young people should inform policy, procedure, strategy and service improvements.</p>					
Ref	Action Summary	Outcomes	Milestones	Lead & Completion Date	Current Status (RAG) & Impact
5.1	Develop report on known views and experiences of children and young people and parents who come in contact with child protection/ safeguarding services and action plan for future engagement	Children and young people and parents experiences of safeguarding and child protection services as relates to specific issues influence BSCB decision making, policy and procedure.	<ul style="list-style-type: none"> <li>Collate views and experiences of children and young people – May 2014</li> <li>Draft report and develop action plan for future engagement – Jun 2014</li> <li>Board to consider report and action plan – Sep 2014</li> </ul>	<p>Business Manager</p> <p>September 2014</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>Delayed due to other priorities. Actions will be carried over into 2015-16.</li> </ul>
5.2	Single Agency reports on views of children and young people and parents in relation to their safeguarding services.	Views of children and young people and parents from the across the multi-agency network will be heard by Board members	<ul style="list-style-type: none"> <li>Schedule Agency reports to go to QA&amp;PM – Jun 2014</li> <li>Agency reports considered by BSCB</li> </ul>	<p>All</p> <p>September 2014</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>Delayed due to other priorities. Actions will be carried over into 2015-16.</li> </ul>
5.3	Develop links with Youth Council, Living in Care Council and other young people forums for engagement around safeguarding and set up mechanisms for young people to feedback views to Board	Views of children and young people heard	<ul style="list-style-type: none"> <li>Programme of engagement with Youth Council &amp; Living in Care Council agreed – May 2014</li> <li>Young people involved in development of new BSCB website – Jan – Mar 2015</li> </ul>	<p>Business Manager</p> <p>Throughout 2014-15</p>	<p><b>In progress</b></p> <ul style="list-style-type: none"> <li>Youth Council presented on emotional wellbeing at BSCB annual conference in November 2014.</li> <li>Substantive report on engagement with young people prepared within Council (pending).</li> </ul>